

Date 22/6/16

## General Meeting of IQAC with <sup>teaching</sup> staff and office staff.

Today the coordinator of IQAC convened a General meeting of the teaching and non-teaching staff at 12:30 PM in the Teachers' Common room.

### The Agenda of the meeting is:

- ① Selection of Chairperson - President, Governing Body
- ② Purpose of the meeting - Coordinator
- ③ Appointment of the cells/sub-committees
- ④ Address of the Principal
- ⑤ Address of the President
- ⑥ Address of the members
- ⑦ Closing of the meeting and resolution

According to the Agenda, the President of the College Governing Body Dr. Rekiuddin Ahmed (Professor, Gauhati University) is selected as the chairperson of the meeting.

After this, the coordinator of IQAC, Prof. Navayati Patowary

briefed all the members present about the purpose of the meeting. The main purpose of the meeting is the formation of some important cells/clubs for carrying forward various academic, co-curricular and extension activities of the institution. The IQAC hopes to prepare an action plan and a road-map for the qualitative improvement of the institution.

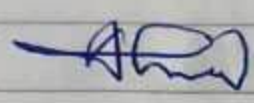
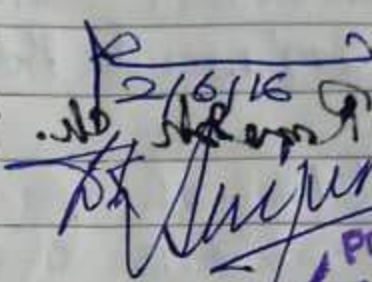
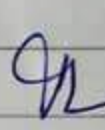
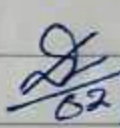
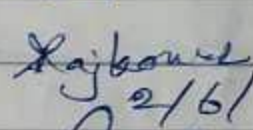
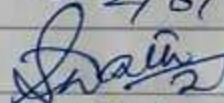
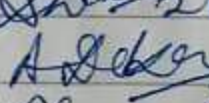
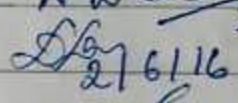
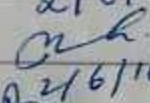
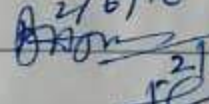
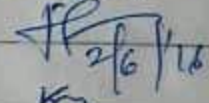
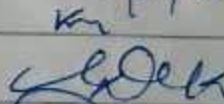
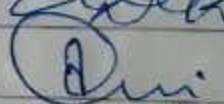
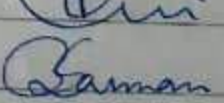
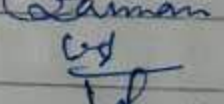
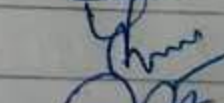


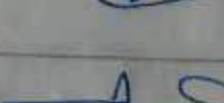


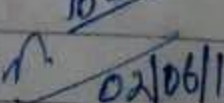
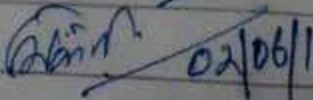
After this, all the convenors and members of the cells/clubs are given their appointment letters by the President. After this, the Principal delivered his motivational speech to the staff. He urged all and sundry to be committed to their duties. The President, in his address, talked about the various steps of self-assessment process and urged the IQAC to be fully equipped to face all the challenges and to give solution to all the problems with suggestions from various agencies.

After this, a few teachers put forward their views and suggestions.

The ~~meeting resolved~~ meeting ended with the resolution to give all the cells/committees some activities for the academic year. The IQAC will have separate meetings with all the cells in the next fortnight and provide them with all assistance to carry forward all the important activities.

Date: 02/06/16

# Signature of Members Present:

<u>Name</u>	<u>Signature</u>
① Rekha Devi	
② Rajendra Kr. Saini	 Principal Saraighat College
③ Navayya Patowary	 Co-ordinator, IQAC Saraighat College Chengsari
④ Shanti Devi	 02/06/2016
⑤ Aparna Rajkumar	 2/6/16
⑥ Shashwati Nath	 2/6/16
⑦ Anamika Debn	 2/6/16
⑧ Debajani Das	 2/6/16
⑨ Bonti Barch	 2/6/16
⑩ Bhama Hazarika	 2/6/16
⑪ Farida Sultana Haque	 2/6/16
⑫ Kanika Medhi	 2/6/16
⑬ Latika Debn	 2/6/16
⑭ Jyotirmayee Devi	 2/6/16
⑮ Sangita Barman	 2/6/16
⑯ Manshuri Mahanta	 2/6/16
⑰ Parag Kr. Sarma	 2/6/16
⑱ Jayanta Kumar Sarma	 2/6/16
⑲ Aminul Haque Choudhury	 2/6/16
⑳ Titu Ali	 2/6/16
㉑ Derazuddin Ahmad	 2/6/16
㉒ Balendra Patgiri	 2/6/16
㉓ Nagendra Chandra Nath	 02/06/16

24. Manasjyoti Bordoloi

25) Prashanta Medhi

26) Ramesh ch. Nath.

27. Sojananta Patowary

28. Ramesh ch. Nath

29. Umesh Nath

30 Subhas Baro