



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		SARAIGHAT COLLEGE
Name of the head of the Institution		Mr.Dwijen Kumar Saikia
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		09435045369
Mobile no.		9435045369
Registered Email		Principalsaraighatcollege@gmail.com
Alternate Email		Saraighatcollege.iqac@gmail.com
Address		CHANGSARI, DIST- KAMRUP (R)
City/Town		Changsari
State/UT		Assam
Pincode		781101
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Mr.Navajyoti Patowary
Phone no/Alternate Phone no.	09101578385
Mobile no.	9706390350
Registered Email	Principalsaraighatcollege@gmail.com
Alternate Email	Saraighatcollege.iqac@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.saraighatcollegeghy.org/upload/aqar/AQAR%202017-18.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://saraighatcollegeghy.org/upload/news/1577342309.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	C+	60.75	2005	28-Feb-2005	27-Feb-2010
2	B	2.43	2015	15-Nov-2015	14-Nov-2020

6. Date of Establishment of IQAC	26-Jun-2010
---	-------------

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Submitted AISHE Data for	13-Nov-2019	0

2018-19	1	
AQAR prepared for 2015-16,2016-17,2017-18	01-Oct-2018 60	0
Feedback collected from Final year students	15-May-2019 1	174
World Environment Day celebrated in college and adopted village	05-Jun-2019 1	50
International Yoga day observed	21-Jun-2019 1	100
Publication of College Prospectus and Academic calendar	20-Jun-2018 1	0
Verification of API Scores of incumbent Asst. Profs	21-Feb-2019 2	2
Formation of SSR Drafting and Documentation Committee	18-Jun-2019 1	13
College Foundation Day celebrated with Popular talk by Prof Abani Kr Bhagawati(GU)	21-Jul-2019 8	80
Three days free career counseling for students of the locality by IQAC in collaboration with Help To Help Group	26-Jul-2019 3	120
No Files Uploaded !!!		

8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	General Excursion	State Govt	2018 0	100000
Institution	Library Books	State Govt	2018 0	202582
Institution	Fees reimbursement Under BPL scheme	State Govt	2018 0	3239713
Institution	Infrastructure Development Grant RUSA	State Govt	2018 0	10000000
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest

Yes

NAAC guidelines:	
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	5
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
12. Significant contributions made by IQAC during the current year(maximum five bullets)	
1. Submission of AQAR for 3 years (201516,201617,201718) 2. Formation of SSR Drafting and Documentation Committee 3. API Scores verified and forwarded for Promotion 4. Health camp organized in college for students and Faculties 5. Free Career Counseling Programme organized for students of the Locality	
No Files Uploaded !!!	
13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year	
Plan of Action	Achivements/Outcomes
No Data Entered/Not Applicable!!!	
View File	
14. Whether AQAR was placed before statutory body ?	Yes
Name of Statutory Body	Meeting Date
College Governing Body	24-Dec-2019
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018

Date of Submission	13-Nov-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>The college has introduced College Management Software namely " Our College", developed by S.S. Technologies to carry out the following activities: Online Admission System: Online admission system with automatic merit and caste wise Short listing, Fees collection, Online payment collection through payment gateway/Bank Challan. Smart I Card Module: Smart I card can be generated at the time of admission. I card is integrated with barcode. Student I card and Library I card is unique. Marks and Certificate Module: Examination marks entry system, Generation of all kinds of Certificates (pass, character, studentship certificate etc.) Bulk SMS System: Transactional (Real Time) SMS of 10000 nos. Reports Generation Modules: Daily fees collection reports, Accounts reports, Leave reports, Cashbook reports, Certificate reports, Student Attendance Register Reports, Account Head wise Fees Challan Reports etc. Admin Panel: Administrator Login, User Management using privileges, Administration Reports, Software Backup. The library management information system is based upon the SOUL software, version 2.0. Cataloguing, Classification and Circulation module are fully computerized. OPAC system is used by the users to search books in the stack room. The institutional repository is managed using Dspace software and it is hosted on web so that users can access documents and question papers from the digital library 24X7. The library is also registered under NList programme of INFLIBNET where the readers can access Ejournal and Ebooks. All annual events of the college are recorded in digital database in the form of photographs and videos.</p>

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

At the beginning of every academic year , a routine is prepared by the Routine Committee and classrooms are allotted to all the subjects. The Major/Honors classes are allotted in the permanent Major classrooms attached with respective departments and the General/Regular classes are allotted in the General classrooms among various subjects according to class routine. The Academic Committee formed with all the HODs discusses the curriculum delivery mechanism in its meetings. Further every HODs discuss the matter of distribution of Syllabi components at departmental level and allots individual components in the beginning of every academic session. Every department is directed to maintain a Daily Class Diary which is an authentic record of all classes taken by the faculty members. The departments maintain separate attendance registers for every paper/course. Practical classes are being held as per allotted schedule in the class routine. Departmental meetings are convened at regular intervals to assess the syllabus completion status by the individual faculty members as well as for planning other academic activities like holding of students' seminars, group discussions, field works, home assignments, class tests etc. The internal assessment marks of the students are displayed in the notice boards and the answer scripts are produced to the students. Those who fair poorly in the internal assessments are given a second chance to appear for improvement.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	English	24/06/2019
BA	Assamese	24/06/2019
BA	Economics	24/06/2019
BA	Mathematics	24/06/2019
BA	Anthropology	24/06/2019
BA	Education	24/06/2019
BA	Geography	24/06/2019
BA	Persian	24/06/2019
BA	Philosophy	24/06/2019
BA	History	24/06/2019

BA	Political Science	24/06/2019
BVoc	Travel & Tourism Management	24/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Environmental Studies	299
BA	Geography	64
BA	Anthropology	24
BA	Education	19
BA	Assamese	7
BVoc	Travel & Tourism Management	11
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>The IQAC prepared the feedback forms for students and these forms were distributed among the BA students. After that the forms were collected by IQAC and evaluated and analyzed by a team of senior teachers. They placed the analysis report to IQAC. The IQAC provided the feedback scores to individual teachers. Corrective measures were suggested wherever necessary. Feedback of parents and alumni could not be collected during the academic year though from time to time various suggestions were taken from them regarding the welfare and development of the college. From the next academic session online feedback system shall be introduced for all the stakeholders.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1092	0	32	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
32	20	6	3	0	3

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Formal Mentoring System is yet to be implemented by all the departments of the college. However the teachers maintain a close rapport with the students and guide them in their academic and personal matters. The Students Welfare Cell, Cultural Committee, Literary Committee, Career Counseling Cell and Grievance Redressal Cell are involved with all matters related to students welfare and progress. The teachers also guide and escort the students in departmental field trips, excursions, Inter College Cultural and Sports meets and also the practical classes. The IQAC in its meeting held on 26/09/2019 took a resolution to introduce the mentoring system in all the departments from this academic session.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
No Data Entered/Not Applicable !!!		

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
30	30	0	0	16

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr Anamika Deka	Associate Professor	Kalidas National

			Divine Hand Award and Bharat Ratna Bhupen Hazarika National divine HandAward 2019
2018	Dr. Manasjyoti Bordoloi	Assistant Professor	Firebird Foundation for Anthropological Research (USA)
2018	Dr Anamika deka	Associate Professor	Subject Expert GU Nominee for CAS Promotion at Puthimari College(06/09/2018)
2019	Navajyoti Patowary	Associate Professor	Subject Expert GU Nominee for CAS Promotion at Suren Das College and SBMS College(03/04/2019 and 17/06/2019)
2019	Jayanta Kumar Sarma	Associate Professor	Subject Expert GU Nominee for CAS Promotion at Suren Das College (03/04/2019)
2018	Dr Tapanjit Sarma	Associate Professor	Subject Expert GU Nominee for CAS Promotion at Pubkamrup College (03/12/2018)
2019	Dr Kanika Medhi	Associate Professor	Subject Expert GU Nominee for CAS Promotion at SBMS College(27/06/2019)
2019	Dr Breehivorna Talukdar	Assistant Professor	1.Invited as Judge by Kamrup Metropolitan Dist(Govt of Assam) for Essay writing competition under Gyanjyoti Programme ,2019(17/02/2019) 2.Conferred Phd on 6th June 2019 by Gauhati University
2018	Dr Shaswati Nath	Assistant Professor	1.Nominated as Court Member of Gauhati University 2. Engaged as External Evaluator in Gunotsav by Govt of Assam
2019	Dr Sangita Barman	Assistant Professor	Conferred Phd by Gauhati University

on 3rd January 2019

No file uploaded.

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	A 16039	VI	21/05/2019	19/07/2019

No file uploaded.

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

All the internal evaluations for various course and programs are done according to the prescribed guidelines of the affiliating university. So it is not possible to initiate reforms in the CIE system by the college. However the college also adopts certain other internal evaluation procedures like class tests, home assignments , paper presentations etc. The internal assessments are carried out by an examination committee appointed by the principal. Students who fare poorly in internal assessments are encouraged to reappear in the said examination afresh.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

An academic calendar is prepared by the college after the publication of the academic calendar cum holiday list by the affiliating university. All important dates like examination dates, class days, college functions , holidays, vacations , observance of important days etc are mentioned in the calendar .The calendar is uploaded in the college website for easy access of all students and other stakeholders. The hard copies of the calendars are also circulated to the departments .

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.saraighatcollegeghy.org/deg.php>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
A 16039	BA	General	126	102	80.9
A 16039	BA	Assamese Major	22	22	100
A 16039	BA	Education Major	19	19	100
A 16039	BA	Philosophy Major	26	26	100
A 16039	BA	Political Science	8	8	100

		Major			
A 16039	BA	English Major	10	9	90
A 16039	BA	Economics Major	5	5	100
A 16039	BA	Persian Major	13	13	100
A 16039	BA	History Major	6	4	67
No file uploaded.					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	730	Firebird Foundation for Anthropological Research(USA)	713025	713025
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Assamese	1	0.0
National	Geography	4	5.5
National	Political Science	1	5.5
National	Education	1	5.5
National	Mathematics	1	5.5
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Assamese	4
Geography	9
Political Science	1
History	2
Persian	2
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Navakanta Baruar Upanyashar Gadyariti	Dr Dhaneswar Kalita	Dogo Rongsang Research Journal	2019	0	Saraighat College	0
HumanEnvironment Correlation: A GeoEnvironmental Review	Dr Shaswati Nath	IDEAS (A journal of Multidisciplinary Thoughts) ISSN No:23206225, vol.01, No7.19, May, 2019	2019	0	Saraighat College	0
Growth and Process of Urbanization in the Brahmaputra Valley	Dr Jyotirmoy Devi	AJANTA ISSN No. 22775730 (An international Multidisciplinary	2019	0	Saraighat College	0

		Quarterly Research journal. Volviii, issue -ii, Parvtvi, April june ,2019				
Problems and Prospects of Floriculture in Assam: A case study of Hajo areas of Kamrup District	Dr Bhanu Hazarika	PRINTING AREA (FEB, 2019) International Referred Research Journal, Vol 01, Issue 50)ISSN 23945303	2019	0	Saraighat College	0
Women Empowerment through Education in Assam: A case study of Northern Part of Kamrup District	Dr Bhanu Hazarika	AJANTA ISSN No. 22775730 (An international MultiDisciplinary Quarterly Research journal. Volviii, issue -ii, Parvtvi, April june ,2019	2019	0	Saraighat College	0
Rabha Identity Movement: An Overview	Dr Breehivorna Talukdar	AJANTA ISSN No. 22775730 (An international MultiDisciplinary Quarterly Research journal. Volviii, issue -ii, Parvtvi, April june ,2019	2019	0	Saraighat College	0
Students Satisfaction in Distance Learning Programme: Special reference to Institute	Dr Sangita Barman	IDEAS (A journal of Multidisciplinary Thoughts)ISSN No:23206225, vol.01, No7.19, May, 2019	2019	0	Saraighat College	0

of Distance and Open Learning (IDOL), Gauhati University						
Unsteady MHD Convective Heat and Mass Transfer flow past a Semi infinite vertical Porous plate with chemical reaction	Mousumi Mahanta	AJANTA ISSN No. 22775730 (An international MultiDisciplinary Quarterly Research journal. Volviii, issue -ii, Partvi, April june ,2019	2019	0	Saraighat College	0
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	6	3	2
Presented papers	2	7	0	0
Resource persons	0	2	2	6
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Awareness programme on "Menstrual Hygiene" amongst the girls students of Changsari Vidyapith High	Extension Education Cell	6	226

School (Upper Lower Class), Changsari H.S. school Saraighat College			
Three day "Free Career Counseling Programme" for students of the locality	Extension Education Cell in collaboration with Help to Help Group (NGO)	10	180
Awareness programme on "Right of Women Employment, Working in Private Companies" in adopted village	Extension Education Cell in collaboration with Unemployment union of Niz Sundurighopa	5	16
Special Camp at adopted village	NSS	2	70
Free health checkup camp at college	NSS Health club	7	100
Swachta Pakhwada at college adopted village	NSS	3	45
NSS Orientation programme at college	NSS	2	60
"World Environment Day" Celebration at Chawki Anchalik H.E School by organizing essay writing and art competition among school students and tree plantation in the school campus	Extension Education Cell	6	100
Programme on Road Safety among college students	Extension Education Cell in collaboration with Kamrup Rural Motor Transport Dept	6	117
Orientation programme for NSS Volunteers	NSS	2	60
Cleanliness drive at college campus	NSS	2	40
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			

No file uploaded.

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat	NSS	Swachta Pakhwada at college adopted village	3	45
Basic Leadership Camp, Shaeed Bhagat Singh Youth Hostel, Agartala (10th Aug 2018 to 20th Aug 2018)	NCC	Basic Leadership Camp	1	1
National Integration Camp, 2019 Hyderabad, Ghakeshar Nallan Malla Reddy Institute (19th April to 3rd June)	NCC	National Integration Camp, 2019	1	5

No file uploaded.

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Students Exchange of English Major 3rd Semester with Dept. of English, Pub Kamrup College	06	Dept. Fund	01

No file uploaded.

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					

No file uploaded.

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate

houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
480000	170000
2000000	2000000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Partially	2.0	2011

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	6769	0	522	120000	7291	120000
Reference Books	6026	0	0	82582	6026	82582
e-Books	6150	0	0	0	6150	0
Journals	14	13340	1	1660	15	15000
e-Journals	3139309	0	0	0	3139309	0
CD & Video	5	0	2	0	7	0

Library Automation	1	0	0	0	1	0
Weeding (hard & soft)	1200	0	59	0	1259	0
Others (specify)	92	0	0	0	92	0
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MGBPS)	Others
Existing	55	19	1	7	5	10	11	4	2
Added	0	0	0	0	0	0	0	0	0
Total	55	19	1	7	5	10	11	4	2

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

4 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1883715	1822715	10005000	9960000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college provides a wide variety of academic and physical support facilities for the development and convenience of both the students and the college staff. The college has two categories of classrooms Honours and Regular/General classrooms. Each department has honours classrooms for honours students and

regular classrooms for conducting Higher Secondary and General Degree classes. Departments offering practicals have their respective practical laboratories replete with the necessary tools and equipment and their utilization and maintenance rests with the respective departments. Computers provided in the departments are utilized by the departmental faculties for various activities like record keeping, preparation of student database, storing assignments etc. Along with it, there are digital classrooms and a digital seminar hall which is utilized by all the departments to aid the teaching learning process.. Except for the honours and the digital classrooms, all the other classrooms are also used to conduct college examinations as well as various national and state level competitive and service related examinations. The college receives a center fees to hold these external examinations. The college library is well equipped with sufficient number of books and journals and has sufficient reading rooms along with internet facilities for the benefit of the students and teachers. Along with hard bound books the library also offers digital facilities like open access to E books and E journals(both national and international) using the DSpace software under INFLIBNET, Gandhinagar. Photostat facility is also provided by the library. Sports facilities like the Indoor stadium, volleyball court and college playground are under the supervision of the Sports Committee. The Hostel Advisory Committee appointed by the Governing Body looks after the Girls Hostel under a designated warden. The Multi Gym equipped with the latest gym equipment is supervised by an In charge teacher. The College engages employees on contractual basis for maintenance and overseeing of campus security and cleanliness of classrooms, washrooms, library, departments along with operating and repairing of various electrical equipment.

<http://saraighatcollegeghy.org/facilities.php>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Students Aid Fund	2	10000
Financial Support from Other Sources			
a) National	Post Matric Minority Scholarship	11	48480
b) International	0	0	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited	Number of benefited	Number of students who	Number of students placed
------	--------------------	---------------------	---------------------	------------------------	---------------------------

		students for competitive examination	students by career counseling activities	have passed in the comp. exam	
2019	Demonstration about training and appointment in ICICI Bank	0	43	0	30
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
7	7	4

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	1	BA Major	Political Science	IGNOU	MA
2019	1	BA Major	Persian	Gauhati University	MA
2019	2	BA Major	Persian	Cotton University	MA
2019	1	BA Major	English	Cotton University	MA
2019	1	BA Major	English	Nalbari College (GU)	MA
2019	1	BA Major	Assamese	Cotton University	MA
2019	1	BA Major	Assamese	Gauhati University	MA
2019	4	BA Major	Assamese	IDOL	MA
2019	3	BA Major	Philosophy	Gauhati University	MA
2019	3	BA Major	Philosophy	Kumar	MA

				Bhaskar Barma University	
2019	1	BA Major	Philosophy	Cotton University	MA
2019	1	BA Major	Philosophy	IDOL	MA
2019	6	BA Major	Economics	IDOL	MA
2019	3	BA Major	Education	Gauhati University	MA
2019	3	BA Major	Education	Kumar Bhaskar Barma University	MA
2019	4	BA Major	Education	IDOL	MA
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual College Week	College	200
North East Graduate Congress, USTM	Ingter College	68
Bishnu Rabha Diwas	College	16
Reliance Cup Football Tournament	Inter College	15
Fresher's Social	College	700
Bodo Cultural Meet	College	35
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	2nd Prize in Independence day March Past	National	0	0	0	Whole Team
2018	NCC 'B' Certificate	National	0	0	56, 721, 759	1. Pinki Sarania, 2. Sanjib Kaibarta, 3. Daijy

						Das, 4. Monalisa Boro
2018	NCC 'C' Certificate	National	0	0	0	Monika Das
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Saraighat College Students' Union (S.C.S.U) is constituted to represent the students and work for their welfare. The body actively organises various events like the Annual College Week, Saraswati Puja, Milade Mehfil, College Fresher's and Farewell programmes. It also publishes the annual student magazine and prepares the Wall Magazine. The union body observes special days like Independence Day, Republic Day, World Environment Day, Gandhi Jayanti etc. Members of the Students' Union assist the college authority in maintaining discipline and order in the college premises for a conducive academic environment. It plays a pivotal role in keeping the campus ragging free and creates awareness amongst the student community regarding the detrimental effects of ragging and sexual harassment and promotes gender equity among them. They also provide their services in regard to campus cleanliness and beautification along with various other college developmental activities. The members of the S.C.S.U. are included in various important committees like the IQAC, the RUSA Committee, Extension Education Cell, EcoClub etc. The union body takes active steps in regard to ensuring maximum student participation in various college events, excursions, youth festivals (organised by affiliating university) as well as other programmes and competitions held outside.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

126

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

No Data Entered/Not Applicable !!!

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. The various subcommittees under IQAC hold timely review meetings wherein participation of teaching and nonteaching staff along with students takes place to discuss the status of progress and completion of various activities as well as chart the future course of actions. The Principal convenes regular meetings with the HoDs, staff and the students' union to take important decisions related to academic and other college related matters. Representation of the students', alumni, parents and other stakeholders is ensured in various important committees like IQAC, RUSA and Governing Body. 2. The Academic

Committee holds meetings to discuss about academic and examination related matters and take resolutions accordingly.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	As the college is affiliated to Gauhati university, so it follows the curriculum prepared and prescribed by the affiliating university.
Teaching and Learning	The foundation of any educational institution is based upon the teachinglearning process. The college keeps the students at the centre of this process and makes constant efforts to ensure that learning becomes a truly enriching experience for them. In this regard, the teachers employ both the traditional and participatory modes of teaching. The teachers in order to enrich their knowledge and experience are encouraged to participate in various Short term courses, Refresher courses, Orientation Programmes, Faculty Development Programmes conducted by UGC Human Resource Development Centres of various universities across India.
Examination and Evaluation	All the term end examinations and evaluations are conducted as per the norms of the affiliating university. The students are also evaluated through internal assessments. Students who fare poorly in internal examinations are encouraged to reappear in the said examination afresh. Strict measures are taken to ensure a free and fair conduct of all examinations. Even CCTV cameras are installed inside the examination halls for monitoring the whole examination process and check any unfair means and practises.
Research and Development	Presently the scope for research and development in the college is limited. However, a Research and Development Cell has been constituted to take measures.
Library, ICT and Physical Infrastructure / Instrumentation	The central Library has been converted into fully Digital mode by use of Library Automation and Open Access Software. Library resources particularly procurement of books and

	journals are done annually in accordance with the funds sanctioned by the State Govt and RUSA. The college also provides some fund from its own sources. New construction is being carried out for expansion of the physical infrastructure with funds from RUSA, State Govt and College Development Fund.
Human Resource Management	All the teaching and nonteaching staff and student representatives have been engaged in different Sub committees under IQAC. The AQAR of the last 3 years could be completed and sent to NAAC through the constitution of these committees.
Industry Interaction / Collaboration	The College in collaboration with EPITOME (an ISO 9001: 2015 Certified Institution) is providing Computer Education at a reasonable rate to the students.
Admission of Students	For the first time, the admission process has been fully digitised. Databases of students have been created for official and record keeping purposes. Free admission policy of the state govt is implemented for the students of BPL Category.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	The College is planning to introduce Management Information System (MIS) in the near future. As of now, only the students admission has been digitised.
Administration	With the aim to encourage paperless communication, the college fraternity has created whatsapp groups. There is a plan to introduce a college App for all official communication and other academic activities from the next academic year.
Finance and Accounts	The College has introduced College Management Software namely "Our College" by S.S Technologies to carry out Online admission payment collection through payment gateway/Challan. Salary Bills of the permanent staff is being sent Online to the District treasury. Payment of RUSA/UGC grants has been made through Public Financial Management System (PFMS). All other payments are made through RTGS/NFET system.
Student Admission and Support	For the first time, the admission

	process has been fully digitised. Databases of students have been created for official and record keeping purposes. Students certificates and mark sheets are being issued through Online mode.
Examination	All examination related affairs are under the jurisdiction of the affiliating University. Examinations are being conducted in offline basis as per the University guidelines. Form filling process is being carried in online mode and admit cards and End Semester Mark sheets are being issued through the University webportal.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Short term course	1	26/11/2018	02/12/2018	7
Short term course	1	30/10/2018	15/11/2018	7
Short term course	1	02/07/2018	08/07/2018	7
Short term course	1	04/01/2019	11/01/2019	7
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
No Data Entered/Not Applicable !!!			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
NIL	Employee Welfare Fund	Student Aid Fund Extralibrary facilities for economically challenged students

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

(1)The college conducts both internal and external audit. At the end of each financial year the College undertakes internal Audit of the College accounts by the internal Auditor of the College. Internal Audit of College for the financial Year 20182019 has been completed. The internal Audit Report, 20182019 has been placed before Governing Body (GB) meeting held on 09/11/2019 and the Governing Body meeting has accepted the Report. After acceptance of the Report in the GB meeting the Directorate of Audit (Local Fund), Government of Assam has been invited officially to audit the College accounts, which conducts the external audit.(2). Audit for RUSA/UGC grants are done separately by the Chartered accountants.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

2963000.00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		No	
Administrative	No		No	

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Departments hold ParentTeacher Meetings regularly to discuss various academic and personal issues related to the individual students 2. Parents are invited to the departments to discuss and clarify the doubts regarding the course and the admission procedure during admission 3. Although a formal feedback mechanism is yet to be developed but individual departments do record the suggestions offered by the parents.

6.5.3 – Development programmes for support staff (at least three)

1. The NonTeaching Staff was given training on digital storage of data for office work 2. It was also trained on the conduct of online admission procedure and fee collection 3. Free access is given to teaching and nonteaching staff in the multigym for development of their physical wellbeing

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Expansion and Renovation of Physical Infrastructure of the College with financial grants received from UGC/RUSA, State Government and College Development Fund. 2. Opening of a vocational course in Travel and Tourism Management with financial assistance from Government of Assam and providing Certificate/Diploma/Bachelors' Degree in it under the affiliation of Gauhati University. 3. Expanding and improving the sports facilities in the college by establishing an Indoor Stadium for Badminton as well as a Multigym with modern equipments. 4. Organising regular IQAC meetings as well as programmes by the constituent cells and committees of IQAC 5. Procuring Library books and various departmental books under the RUSA grant 6. Procuring Laboratory Equipments for Geography, Education and Anthropology departments under the RUSA grant 7. Installing Departmental Computers and Printers under RUSA grant 8. Installing Solar Panels for Production of Electricity for the college under UGC development grant. 9. Digitization of the Central Library. 10. Adoption of a fringe village as part of the Community Social Responsibility of the College.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Preparation and Submission of AQAR for the sessions 2015/16, 2016/17, 2017/18	30/11/2018	01/10/2018	05/12/2019	40
2018	IQAC meeting	26/09/2018	26/09/2018	26/09/2018	7
2018	IQAC meeting	30/11/2018	30/11/2018	30/11/2018	9
2019	IQAC meeting	21/02/2019	21/02/2019	21/02/2019	5
2019	IQAC meeting	10/06/2019	10/06/2019	10/06/2019	10
2019	IQAC meeting	18/06/2019	18/06/2019	18/06/2019	10
2019	Submission of AISHE Data for the session 2017/18	04/03/2018	04/03/2018	04/03/2018	0
2019	Submission of AISHE Data for the	13/11/2019	13/11/2019	13/11/2019	0

session
2018/19

No file uploaded.

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Awareness Program on women's rights and domestic violence	03/08/2018	03/08/2018	12	1
Sensitization program on sexual harassment	11/08/2018	11/08/2018	20	14

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

A 7KWp Solar Power Panel was set up in 10/08/2018 which is being installed in the college campus to provide electricity requirement in the administrative block of the college. Most of the rooms in the various blocks of the college are provided with LED bulbs. The Eco Club of the college has organized some environmental awareness programmes in the college. The World Environmental Day has been observed with tree plantation and awareness talks by resource persons.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Any other similar facility	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
----------	---------------	-------------	------------------------

Yoga and meditation	21/06/2019	21/06/2019	100
---------------------	------------	------------	-----

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Eco Club organized plantation programmes on 15/08/2018 and 02/10/2018. 2. World Environment Day observed on 5th June 2018 and some resource persons deliberated on the theme Beat Plastic Pollution 3. Bio Degradable waste and leaf litter are collected in vermi compost unit to vermi compost and it is used for gardening. 4. Rain water harvesting. 5. Regular cleaning of college campus. 6. Provision of dustbins at various points of the college campus.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practices: 1. Walk to the Library 2. Yoga Meditation

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://saraighatcollegeghy.org/bestpractise.php>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The College was established in 1981 with a vision to bring Higher Education closer to the people and emphasis was laid on its accessibility to the underprivileged sections of the society. In keeping with its prime vision statement the college has over the years accommodated a significant number of students belonging to this category. At present, the total number of students admitted to the undergraduate degree course in Arts stream is 1092 for the Session 201819. Out of its total strength, 53 belong to the Scheduled Castes, 49 belong to the Scheduled Tribes, 355 are the Other Backward Classes and 324 are Minorities and 919 belong to the Below Poverty Line (BPL). While merit is a determining criterion for admission yet the college does not constrict its admission to only those students securing higher percentages. Average and below average students securing less than 40 in Secondary and Senior Secondary levels have also been admitted in the college. Students belonging to the Below Poverty Line Category are given free admission to unburden their financial distress. This is reflective of our inclusive character and marker of our thrust to make Higher Education a right of all. The college also believes in education being a holistic process which incorporates both academic and extracurricular activities for the betterment of the students and development of their overall personalities. With this view, the college encourages its students to actively participate in various literary, sports, cultural as well as other extension activities. An annual educational excursion tour is also conducted where a select set of students are taken to specific places across the country to provide them exposure to our country and its rich habitat and culture. Along with it, various programmes on gender sensitization, environmental conservation and cleanliness, personality development, etc are organised to increase the general awareness amongst the students regarding their approach towards the society and instil in them a sense of confidence, responsibility and belongingness towards the state in general and society at large. Welfare of our students is our supreme concern. The teaching and the nonteaching staff takes it as their duty to provide guidance and assistance whenever it is sought by the students. Moreover, the College authority has also been at the forefront in providing financial assistance whenever our students of weaker financial position faces hardship in different dimensions from health to other aspects of their academic as well multifarious development.

Provide the weblink of the institution

<http://saraighatcollegeghy.org/mission.php>

8.Future Plans of Actions for Next Academic Year

The future Plans of Action for the Next Academic year (2019/20) are as follows:

1. To complete the Third Cycle of the NAAC Assessment and Accreditation process with timely submission of SSR.
2. Promulgate Student and Teacher Exchange Programmes with the neighbouring colleges.
3. To provide community services and organise awareness programmes in the feeder schools.
4. To expand the digitisation functions of the college through development and utilisation of the College App which can be downloaded in android and windows platforms.
5. Initiatives to be taken to make the campus communication and record keeping paperless and to make the campus clean, green and tobacco free zone.
6. To form a Central Alumni Association and a Central Guardian Association.
7. To initiate online feedback mechanism for all stakeholders.
8. Online student and teacher attendance mechanism.
9. To develop the college garden in order to make the campus more ecofriendly.
10. To publish the Code of Conduct Handbook for the stakeholders.
11. To introduce formal student mentoring system.
12. To conduct Academic and Administrative Audit (AAA) and Green Audit.
13. Plan to constitute a Bodo Cultural Centre for preservation and promotion of the Bodo culture.
14. To conduct Faculty Development Programmes (FDP) and to initiate industryinstitute collaboration as well as Students Skill Training.
- 15.